

Training Schedule

September 2016

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12 Bill 132 – The New Violence and Harassment! 12-2 GCC	13	14	15	16 How to Conduct your Monthly H&S Audits 9-12 GCC What are your H&S Responsibilities 1-4 GCC
19	20	21	22 What you need to know about Contractor Safety 9-12 GCC WSIB Claims Management 1-4 p.m. GCC	23 How to Conduct Investigations Workshop 9-12 GCC
26 Fork Lift Theory Classes 9-4 GCC Practical can be arranged on a different date unless you have an in-house trainer	27 WHMIS 2015 – Walk away with your program! 9-4 GCC	28 Bill 132 – The New Violence and Harassment! 12-2 GCC	29 Machine Guarding Safety 9-12 GCC Lock-out Tag-out Safety 1-4 GCC	30 Health and Safety Worker Representative Training 9-4 GCC
Course descriptions on the reverse of this flyer. For more information, please contact us at 519-821-7440.				

TEAR OFF, SCAN AND FAX OR EMAIL BACK TO US @519-821-7680 (fax) or hr@beyondrewards.ca

Beyond Rewards has an accommodation process in place and provides accommodations for attendees with disabilities. Please let us know if you require accommodation for the seminar. Classes fill up quickly so register your interest in these workshops early.

Business Name: _____

Address: _____

Telephone: _____ **Email Address:** _____

Attendee(s) Name(s): _____

Course(s) attending: _____

Method of Payment: (please check one) Payment must be received no later than 2 weeks prior to the session.

Cheque Invoice Me (must be paid 2 weeks prior to session) Amex
 VISA MasterCard

Name on Credit Card: _____

Credit Card Number: _____ **Exp. Date:** _____

Verification Code: _____ **Signature:** _____

Total: \$ _____

Please use a different form for each course if multiple attendees and multiple courses. Thank you.

Training Schedule

Course Descriptions:

1. Lunch and Learn – Bill 132, The NEW Violence and Harassment @Sept 8th \$30.00 PLUS HST = \$33.90

The cost of this session is to cover lunch. This is strictly an information session to inform you of the new legislative requirements. Please let us know of any dietary restrictions when registering. During this Legislative update, Beyond Rewards will review the latest legislative changes in Ontario that relate to your workplaces! We will cover Bill 132 and the impending change to the OHS Act regarding Workplace Sexual Harassment and Sexual Violence coming into effect on September 8, 2016; the AODA and the Integrated Accessibility Standard Regulation (IASR) and WHMIS 2015! Come for a delicious lunch and to receive the information you need to keep your organization compliant!

2. How to Conduct your Workplace H&S Audits! “It is all clear to me now!” \$145.00 PLUS HST = \$163.85

Come and learn and share information which will lead to a better understanding of Safety Audits Workplace Inspection Training. We, as employers and employees have to “walk the talk”. By working with your supervisors/managers/employees and safety committee we can assist you with your yearly/monthly/weekly and daily workplace inspections.

3. What you need to know about Contractor Safety! “What steps do I need to take” \$145.00 PLUS HST = \$163.85

Come and learn and share information which will lead to a better understanding of Contractor Training. Contract workers and sub-contractors must be provided with information on all workplace safety issues. They must also be provided with information related to their activities on your site.

4. WSIB Claims Management! Hands-on/walk away with processes in place! \$495.00 PLUS HST = \$559.35

Come and learn and share information which will lead to a better understanding of WSIB Claims Management, Cost Control and related WSIB programs. Learn about Clearance Certificates - Purchase Certificates and how they can impact your bottom line. Join us and see how to structure a WSIB reporting system using WSIB Forms and Procedures. Including Form 6, 7, 8, Intent to Object Form, Treatment Memorandum, and other documents. Gain some skills and procedures for ensuring a detailed documented progressive return to work program. If you are frustrated or unsure of how WSIB does things, plan to attend this day of information sharing and learn some tips and procedures to help demystify this process.

5. How to Conduct Workplace Investigations – The NEW Violence and Harassment requirements when it comes to workplace investigations! \$495.00 PLUS HST = \$559.35 Morning Session 9-12

Are you prepared for what is to come? There are new requirements for workplace investigations under Bill 132 that come into effect September 8th 2016. Attend this hands on workshop to learn how to conduct a workplace investigation effectively and thoroughly to be prepared should it go to human rights, walk away with various customized forms to conduct the investigation, work through case incidents to better understand the process of investigating a harassment case and more! Don't miss this informative session! Be prepared when it happens. Don't wait until the Ministry is called in to address the situation.

6. Fork Lift Training Theory Classes “Practical will be arranged for another day unless you have an in-house trainer to conduct your forklift practical training.”

The purpose of the course is to decrease or eliminate injuries and fatalities in the workplace by providing the core knowledge of key concepts involved with the operation of a lift truck and other lift devices. This safety training for operators is a significant part of operator preparation. This course will provide the basic theory behind the use, maintenance and operation of a lift device in your workplace.

7. WHMIS 2015 “Hands-On. Walk away with your completed program (policies, procedures, training).” \$495.00 PLUS HST = \$559.35 Full day Session – 9-4

During this WHMIS 2015 one day workshop you will receive information, tools, resources and consulting on how your business can meet the new legislative requirements effective June 1st 2015 (federal) or February 11 2015 (provincial). At the end of the seminar, attendees will leave with a completed WHMIS 2015 Policy to implement at your organization, training for your employees, and forms to support your WHMIS 2015 policies.

8. Machine Guarding “Learn Best Practices, what is required by law and how to apply the regulations to your organization.” \$145.00 PLUS HST = \$163.85 Morning Session - 9-12

Come and learn and share information which will lead to a better understanding of Machine Guarding Safety Training. This course provides the basic machine guarding guidelines, how to control hazards, when guarding is required along with step by step procedures on safety and machine guarding.

9. Lockout/Tagout “Learn Best Practices, what is required by law and how to apply the regulations to your organization.” \$145.00 PLUS HST = \$163.85 Morning Session - 9-12

Come and learn and share information which will lead to a better understanding of Lockout/Tagout Safety Training. This course provides the basic lockout/tagout guidelines, control of hazards, when lockout/tagout is required along with step by step procedures on how to lockout equipment in your workplace.

10. Health and Safety Representative Training This course is for Health and Safety Reps in organizations with less than 20 Employees that do not require a Certified Rep and for organizations who wish to have all their reps (20+ Employees) trained so they know what they are doing” \$295.00 PLUS HST = \$333.35 One Day Face to Face Session 9-4

Do your Health and Safety Reps really know what they are doing? Have they had training? What is the liability to your organization in not providing them with the proper tools to be able to do their jobs as H&S Reps for your organization? This course will provide them with the tools they need to be able to address Ministry of Labour concerns when they come to your organization – it is the rep they want to talk to, not you!; to be able to do workplace inspections with confidence; to be able to review your policies and procedures; to address workplace hazards and to complete a workplace accident investigation with confidence that they know what they are to do.

11. Train the Trainer “Hands-On very in-depth course – walk away being able to develop your own training programs, facilitate the training to adults, make your training sessions fun!” This course is offered online and twice per year mixed delivery (online + 3 days face to face). Call for pricing.

For the online course, please go to www.beyond-training.ca

Watch for our upcoming fall session – November 2016. Register early as we only accept a max of 6-8 people per course.

12. Farm Safety – from concept to completion. Your full health and safety program development series. “Hands-On. Walk away with your completed program (policies, procedures, training).” \$135.00 PLUS HST = \$152.55/session. Each course will be a ½ day session except the Health and Safety policies, procedures and training program development.

These sessions will begin in November and run through the winter months to assist in preparing you for:

- MOL Inspections,
- Compliance with all workplace requirements and
- The development of your Health and Safety Policies; your Health and Safety Procedures; your Health and Safety Training for all workers; Your Workplace Inspections; Your WSIB Claims Management program; Your Return to Work Program; Your Confined Space Program; Your Violence and Harassment Program and MORE!